

Michelle LeDoux

Line Producer & Production Manager



// profile

Phone
310-710-0895

Email
garbofilms@mac.com

Website
<http://michelleledoux.com>

LinkedIn
www.linkedin.com/in/michelle-ledoux-a837016

IMDb
Michelle LeDoux (I)
Michelle LeDoux (III)

// awards

2014 Daytime Emmy Award
Lifestyle Programming
Line Producer
HGTV – Elbow Room

// affiliations

Producers Guild of America
Producers Council

Academy of Television Arts &
Sciences - Reality Television

// education

Bachelor of Arts
Graphic Design

// skill highlights

- EP/Movie Magic Budgeting & Scheduling
- Team Management
- Process Improvement
- Creative Development/Packaging
- Adobe Creative Suite, Mac OS, MS Office, Google Drive, Dropbox, Basecamp
- Digital Asset Management Systems
- State Tax Incentive Submissions
- Labor & Talent Negotiations
- Milestone & Scheduling Spreadsheets
- Project Quality Control
- Excellent Customer/Client Relations
- International Procedure
- On Set Photography

// management background

- Reenactments, Process/Build, Documentary/Factual, Scripted, Brand Integration Content
- Extensive background in film, television, documentary and digital content production.
- Proven track record in the ability to develop and foster collaboration between creative, production and post production teams on multiple projects concurrently.
- Develop and implement production protocol and procedures in order to lead efficiently.
- Able to maintain knowledge of frequently developing production and post production technology and workflow.
- Recognizing and improving manpower utilization within existing departments and processes to ensure budget and schedule stability that allows for maximum return on efficiencies.
- Strong international travel relations and knowledge. Able to organize and obtain all travel requirements including passports, work visas, carnets, manifests, immunizations, booking, shipping, as well as Fixers, Translators and Drivers.
- Highly skilled at problem solving, tracking priorities, multi-task efficiently while being able to pivot calmly and constructively...with a strong sense of humor.
- Able to balance assertiveness, sensitivity and optimism in a management role.

// areas of expertise

- ✓ Budgeting & Scheduling in EP/Movie Magic or Excel Spreadsheet formats
- ✓ Network, Brand Integration, Talent & Crew Negotiations & Contracting
- ✓ Supervise over all activities of a production ranging from \$10K - \$15M
- ✓ Approving all Purchases, Rentals, Process/Project Scheduling and Expenses, Location Agreements, Appearance & Material Releases, Call Sheets, Production Reports
- ✓ Production Package Insurance & Claims. Errors & Omissions, Certificates
- ✓ Labor Protocols including Payroll, Workers Compensation, (OSHA) Review & Safety
- ✓ Accounting: Cash Flow, Cost Report/Tracking, PO's, Check Requests, Petty Cash/P-Cards, Expense Reports
- ✓ Responsible for all SAG-AFTRA, IATSE/Teamster, DGA and WGA Collective Bargaining Agreements.
- ✓ Location Scouting, Permitting, Parking, Holding, Street/Lane closure arrangements when needed.
- ✓ Post Production Scheduling & Supervision: Story Producers, AE's, Offline & Online Edit, Review Schedules, Graphics Packaging, ADR, Sound Mix, QC, Digital Program & BA Paper Delivery

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// television

Untitled Fishing Project (Season 1)

Series – Adventure/Competition Reality
Line Producer
Netflix
2017

Legends & Lies: The Civil War (Season 3)

Series – Scripted Docu-Drama
Production Manager
Warm Springs Productions/FOX News
2016-2017

Deal Estate (Pilot)

One Way Ticket (Season 1)
Pilot / Series – Lifestyle/Competition
Line Producer / Production Consultant
Johl Productions, HGTV, Travel Channel
2014-2015

Restored (Pilot)

Question Everything (Pilot)
Lifestyle/Design Reality/Science
Line Producer
Essential Media & Television, HGTV,
Discovery Science Channel
2015-2016

Curb Appeal (Seasons 8 – 12)**Color Splash (Seasons 6 – 11)****Real Estate Intervention (Seasons 1 – 2)****Dina's Party (Seasons 1 – 3)****Elbow Room (Seasons 1 – 4)****Power Broker (Season 1)****Flip It To Win It (Season 1)****The Southern Psychic (Pilot)**

Series (Multiple Seasons) – Lifestyle/Design/Build
EIC/Line Producer
Johl Productions, HGTV, DIY Network, SyFy
2009-2014

Out of Egypt (Season 1)**How Stuff Works (Season 2)**

Series – Reality/Documentary (International)
Digital Ranch Productions, Discovery Channel
2008-2009

A Haunting (Seasons 1 – 4)**The FBI Files (Seasons 6 – 8)****LA Coroner Investigator (Season 1)****The New Detectives (Seasons 9 – 11)****Psychic Witness (Season 1)****Indy Car Racer (Season 1)****Critical Rescue (Season 1)**

Series (Multiple Seasons) – Reality/Docu-
Drama/Recreations
EIC/Line Producer

New Dominion Pictures, Discovery, TLC, National
Geographic, History Channel, Discovery Health
2003-2007

Born Free (26 Episodes)**The New Adventures of the Jungle Book (26 Episodes)**

Series – Scripted (Kid TV)
Production Manager / 1st Assistant Director
Franklin Waterman/FOX Kids Network
1997-1999

Thunderbox (9 Episodes)

Series – Live Event/Competition
Line Producer
FOX Sports
2000

// brand / digital content

HGTV Home**SC Johnson****Sherwin-Williams****Delta Airlines****White Wave Almond Milk**

Scripps Networks Digital Content
Project Manager
2012-2013

Geico Caveman**Toys R Us****American Express**

National Ad Campaigns
1st Assistant Director
2008

Intel**Coca Cola**

Digital Content, Trade Show
1st Assistant Director
2007

CELCIUS Power Drinks

Digital Content
1st Assistant Director
2008

Mattel Barbie

National Ad Campaign
1st Assistant Director
2002

// film

The Rainbow Tribe

Feature Film
Supervising Producer
2nd Unit 1st Assistant Director
Starring: David James Elliott, Noah Munck
2007

The United States Of Leland

Feature Film
Production Manager
Starring: Ryan Gosling, Don Cheadle, Kevin Spacey
2002

Never Die Alone

Feature Film
Production Manager
Starring: DMX, David Arquette
2003

Grind

Feature Film – Warner Brothers
2nd Unit Production Manager
1st Assistant Director
2002

The Boys of H Company

TV MOW – Discovery Channel
Line Producer
2003

Love & Sex

Feature Film
Line Producer
Starring: Jon Favreau, Famke Janssen
2001